

Checklist for Pet Emergency planning in your small business:

Having an emergency plan ahead of time can save lives and reduce stress knowing you are ready should an emergency happen. This Checklist should be in addition to your business emergency plan.

- Assess your risk – What types of disasters do I plan for _____
- Know your evacuation Routes
- How will I communicate with my pet owners?
- Include evacuation training with all your staff members and practice evacuating.
- Assign each staff member a role to play to help execute your emergency plan.
- Have a process for knowing how many pets you have and where they might be located
- If you need to Shelter in place, do I have emergency food, water and supplies to take care of all my animals, staff and any guests that might be in my facility?
- Know where you might go if you have to evacuate – This should be arranged ahead of time. Might be a fairground, convention center, animal control or a local pet shelter. Note: The Red Cross has signed contracts with these types of venues in the event of an emergency. You could have contracts with several based on where you might need to evacuate.
- Have a list of Emergency Veterinarians in the area
- How will you evacuate the animals? Do you have enough transportation, collars, leashes (slip leads) crates or carriers to evacuate your pets?
- If an earthquake or Tornado is part of your risk assessment where in your building will you take shelter? Interior rooms for tornadoes, under sturdy tables, doorways. For more information on earthquake preparedness visit [CEA](#)

For more information or assistance with your emergency pet planning contact the pros, at Pet Evac Pak info@petevacpak.com